



# Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

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## MEETING No 268 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 268

on Monday 14 March 2016 at The Manor House, Buntingford at 8pm for the purpose of transacting the following business:

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 8 March 2016

## AGENDA

### 268.01 Apologies for absence

1. Councillors (giving a reason, which may be voted on as acceptable or not)
2. Other apologies

### 268.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

### 268.03 To approve and sign Minutes of Parish Council Meeting 267 held on 18th January 2016

### 268.04 Casual Vacancy: update

### 268.05 Police Report: To receive report from Hertfordshire Police

### 268.06 To receive Chairman's Report: For information only

### 268.07 Finance

1. To receive and approve the accounts statement (*Appendix A*)
2. To receive report of current financial position against budget
3. For a non-signatory member to verify and sign the accounts reconciliation and bank statements
4. To agree signing of cheques for payment (*Appendix B*) – *to be signed at the end of the meeting*
  - Cleaning contract for kiosks and bus shelters 2016

### 268.08 INING

#### w Applications

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#### cision Notices

3/15/2460/HH	11 The Square, Chipping: Side ground floor and first floor extension. Porch to front door.	GRANTED
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### 3. Other planning matters or applications received too late for the agenda

### 268.09 Correspondence: To receive list of correspondence (*list below, for information only*)

- 268.10 Buckland Church**
1. To consider any progress on CCT items: floor grille, entrance lighting, opening hours, automatic door opening system, permanent display of remembrance.
  2. Chemical/compost toilet: update on approval of PCC/Diocese
  3. Entrance track improvements: update on Diocese views and HCC Rights of Way Officer
- 268.11 Telephone kiosks/AED boxes and bus shelter cleaning contract**
1. Update on Buckland kiosk refurbishment
  2. To organise a monthly rota, with signed/dated tick box, to check working order.
  3. Report: Electricity usage readings from E.ON
  4. Update: Arrangement for a demonstrator in usage of equipment
  5. Update: The placement of a notice in each box setting out the steps to take in an emergency.
  6. Update: wording and cost of plaque to Jean Zabel for Chipping kiosk
- 268.12 Pond:** To receive update of the Working Group
- 268.13 Highways**
- HGV movements along Buckland Road: update
  - Missing/broken 40mph sign – Chipping: update (ref 201007502747)
- 268.14 Mile Post:** update in re-siting
- 268.15 Neighbourhood Plan:** Update on present position
- 268.16 Water Wheel:** A10/Rectory Close: Refurbishment of the Wheel and surrounding ground
- 268.17 Gateway feature:** Update on flower boxes on signs and possible maintenance/watering solutions
- 268.18 Village events:** to consider events for Summer, Bonfire/fireworks night, Christmas, and any special events
- To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes  
***Meeting to be resumed***
- 268.19 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)
- 268.20 Items for future agendas:**
- Follow up village events for Summer, Bonfire/fireworks night, Christmas or special events
  - To receive any other items for future consideration
- 268.21 To agree Newsletter deadline and date and venue for the following meetings:**
- Annual Meeting of the Parish (1 March – 1 June)
  - Annual Parish Council Meeting (in May)
  - May Parish Council meeting

Correspondence list for Agenda item 268.09: (for information only)

- QEII 90<sup>th</sup> Birthday celebration and commemorative medal (268.18)
- Julian Thornton: Request to designate Back Lane a Public Restricted By-Way (268.10.3)
- EHAPTC, Nigel Cox: Notice of May meeting with Cllr L Haysey